



Presentation file  
School year 2025-2026



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Dear parents,

A new year is opening up before us with its questions, its unknowns, its hopes. As parents, the question arises of the choice of school for your child(ren).

For more than twenty years, École Chrétienne Timothée has had ambition and a solid hope for the coming generation:

- To transmit solid academic skills, through essential theory but also practical knowledge.
- To allow each child to grow in faith and also to develop a character formed in the image of Christ. The Bible says, "The fruit of the Spirit is: love, joy, peace, patience, kindness, kindness, faithfulness, gentleness, self-control." May these qualities develop in us and in our students.

We are delighted to welcome new families who are committed to this transmission of knowledge and values. What a difference this will make in our society!

May you join us in this process of education.

Best regards,

Anne Joly  
Principal



## Year 2025-2026

<u>Location</u>	<u>Secretary's office opening hours</u>
Timothée Christian School	Tuesday and Friday
Ch. François-Lehmann 18A	8:30 am – 12:00 pm and 1:30 pm – 5:00 pm
1218 Grand-Saconnex / Geneva	or answering machine
<u>Tel. +41 22 300 28 49</u>	Website : <a href="http://www.ecoletim.net">www.ecoletim.net</a>
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## Flow Chart

	Sector	Email
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**"A school committed to students destined to excellence"**

## **Our values**

- Living Faith
- Passion for the student
- Excellence

## **Vision and mission of the school**

### **The objectives of the establishment**

The vision of education at École Chrétienne Timothée is based on the Bible, from which it draws its orientations, logic, coherence and values.

We are also grateful for the beautiful legacy of the Reformation in the area of Christian education.

We consider the following to be essential:

- the intellectual, academic and social development of the student
- the spiritual growth of the student

### **1. Identity formation**

To this end, ECT seeks to:

- participate in the physical, psychological and spiritual development of the student
- highlight the child's specific qualities (faith, humility, spontaneity, curiosity, etc.)
- recognise each child's gifting
- help each child to know and appreciate themselves
- transmit the character of Christ

To this end, we implement the following means:

- sharing, prayer with teacher, Bible study, development of listening skills
- teaching covering the physical, intellectual, artistic, manual spheres



- pedagogy of encouragement
- teachers' teamwork
- collaboration with parents

## 2. Intellectual training

To this end, ECT seeks to:

- transmit solid academic knowledge (knowledge/know-how)
- help each student develop his or her intellectual potential to the maximum
- seek to know God through various activities
- prepare students for a successful integration into society
- integrate into the landscape of International Geneva

To this end, we implement the following means:

- monitoring of the official curriculum (Plan d'études romand, <https://portail.ciip.ch/per>)
- English courses from 1P and courses in another subject given in English from 3P (visual arts, crafts, physics, etc.)
- English in immersion from Preschool (PS) onward
- internships in work environment for students in 9th, 10th and 11th grade
- preparation of students for exams (cantonal tests, EVAFA, entry to Secondary II education)
- development of critical thinking
- acquisition of working methods (personal organization, etc.)
- pedagogy adapted to needs (individualisation, support, etc.)

## 3. Relational and social training

To this end, ECT seeks to:

- develop a child's relationship with God, respect for oneself, authority, others, creation
- encourage a spirit of service and responsibility
- develop a sense of belonging to a group (family, class, school, church, municipality, country)



To this end, we implement the following means:

- Regulations based on respect and love of neighbour
- Weekly worship and Bible moments in the classroom
- School outings, camps
- Learning about solidarity and sharing
- continuous schedule (meals taken together)

This vision is inspired by the reflections carried out within the schools Instruire.ch (Association of Christian Schools of French-speaking Switzerland), AESPEF (Association of French-speaking Evangelical Protestant Schools), and ACSI (Association of Christian Schools International).





## Admission

### 1. Age of admission

#### A. Preschool (PS)

Any child who is 3 years old or older on 31 August (the month of the start of the school year).

#### B. Elementary school

Any child who is 4 years old on 31 August before the start of the school year must be enrolled in a public or private school.

Exemptions can be considered on request. Parents are then made aware of the fact that, if during the child's school career they decide to send him or her to a public school, the latter will in principle place him or her in the school year and the type of class that corresponds to his or her age.

A waiver must be signed, attesting to the knowledge of the conditions for possible admission to a public school.

#### C. Middle School - Cycle d'Orientation (CO)

ECT takes priority for students up to the 10th grade. The schooling of a student in the 11th grade remains an exception.

## Timetables

The school is open from 8:00 a.m. (supervision by a teacher in the corridors).

Please respect the arrival and departure times throughout the year. The teacher is free to leave 5 minutes after the class unless there is an emergency call from the parents.

Parents can accompany children from preschool, 1P and 2P to their classroom. For older students, parents remain outside, except in the case of an appointment with the teaching staff.



## **Preschool**

Reception until 9:00 am.

2 days a week (Tuesday and Friday).

### **1 to 4 P**

Monday, Tuesday, Thursday and Friday from 8:30 am to 12:00 pm and from 1:00 pm to 3:30 pm.

For the 1 P and 2 P, reception until 9 am.

For the 1 P, possibility of a 1/2 beat or a 3/4 beat.

### **5 to 8 P**

Monday, Tuesday, Thursday and Friday from 8:15 a.m. to 12:00 p.m. and from 1:00 p.m. to 4:00 p.m. No school on Wednesday mornings.

Younger siblings can be accommodated at extracurricular activities from 3:30 p.m. to 4:00 p.m., see next page.

## **Cycle d'Orientation**

Monday, Tuesday, Thursday and Friday from 8:25 am to 12:05 pm and from 1:05 pm to 3:30 pm or 4:20 pm, depending on the day.

Wednesday morning from 8:25 am to 12:05 pm.

## **Lunch break**

All students are taken care of during the lunch break, with the collaboration of qualified people.

## **Delays**

The child arriving late disrupts the class when it has already started and loses precious moments. It is therefore advisable to apologize to the teacher and briefly explain the reason. Repeated delays may be subject to detention.



## Absences

In the event of an absence, even a very short one, it is imperative to provide the teacher with written proof bearing the child's first and last name, the date and the reason for the absence. Beyond 3 days, a medical certificate must be provided.

## Request for special leave

Parents are asked to take their holidays during the official holiday weeks.

Requests for special leave must then be made in writing at least three weeks in advance, for leave that may not be more than one week. The student will be called upon to catch up at home for the delay in the program. During the dates of the cantonal common exams and the EVACOM / EVAFA, no leave can be granted.

**It is recommended to wait for the school's response before making any arrangements.**

## Accompanied homework – Extracurricular

We offer extracurricular activities for grades 1 to 6 P, on Mondays, Tuesdays, Thursdays and Fridays.

Accompanied homework for 5 P to 8 P and OC students is also organized on Mondays and Thursdays, or even more if there is a significant demand.

These services are subject to a fee, at a rate of CHF 8.- per day from 3:30 p.m. to 5:00 p.m. for extracurricular activities and CHF 10.- per day for accompanied homework.

For the little ones who have to wait for an older brother or sister until the end of their course, a monthly fee of CHF 30 per child is required.



## School calendar / days off

### **Pre-school meeting for parents / teachers**

Friday, August 15, 2025 at 7:30 pm

### **Back to school**

Monday, August 18, 2025

### **Geneva fasting**

Thursday, September 11 and Friday, September 12, 2025

### **Autumn holidays**

Monday, October 20 to Friday, October 24, 2025

### **Christmas and New Year holidays**

From Monday, December 22, 2025 to Friday, January 2, 2026

### **February holidays**

Monday, February 23 to Friday, February 27, 2026

### **Easter holidays**

Friday, April 3 to Friday, April 17, 2026

### **Ascension Bridge**

Thursday, May 14 and Friday, May 15, 2026

### **Pentecost**

Lund 25 from 2026

### **Summer holidays**

From Monday 29 June to Friday 14 August 2026

### **Back to school 2026**

Monday, August 17, 2026



## Parent/teacher meetings

About three parents' meetings are scheduled per year starting in October, usually on Monday evenings. These meetings are essential because they constitute a major opportunity for the transmission of the vision of Christian education and the ways in which the school and families collaborate. This is why the presence of at least one of the parents is essential. Depending on the theme, these meetings may be open to a wider audience.

On the other hand, two parent-teacher interviews are planned: the first before Christmas and the second in the middle of the school year.

It is also possible to request an appointment with the teacher or the principal when you deem it necessary.

## Parental collaboration

The operating principle of École Chrétienne Timothée is a so-called collaborative system, which means that it is based on the involvement of families and their commitment to collaborate with the school.

This has a double purpose:

- 1) To allow families to participate actively in the life of the school.
- 2) To offer a school with a good level of services and more affordable tuition.

For this reason, it is requested that each family volunteer for at least one hour per week in a practical task of general interest proposed by the school committee. Otherwise, the family will pay the sum of CHF 80.-/month (**in this case, to be specified on the payment slip: "parental contribution"**).



## Health Information – Illnesses – Accidents

The school welcomes healthy children, able to participate in the life of the class and the activities offered.

A child can therefore be refused if he or she has symptoms of illness or if he or she is febrile.

If a medication is to be given during school time, parents must write the child's name on the box and explain its use to the teacher or OC referent.

Any childhood or contagious disease contracted by the child must be reported. In terms of communicable contagious diseases requiring temporary eviction, the school bases itself on the document of the Child and Youth Health Service.

If a child's health deteriorates at school, parents will be called upon to pick him up as soon as possible.

When the child returns, after an absence of more than 3 days, the parents will give a medical certificate.

For minor accidents, the school has a school pharmacy with basic medicines that are only given when necessary by the teaching staff.

In the event of an emergency, in parallel with the call to the parents, the educational team takes all the necessary measures to take care of the child, following the directives given by the school's referring doctor. The resulting costs, medical or otherwise, are the responsibility of the parents.

For children domiciled in France, we encourage you to check with your insurance company for coverage of possible hospitalization in Switzerland or coverage of costs such as ambulance, SOS doctors, etc.



A medical release form must be completed and signed in the registration form, pages 9 and 10 (primary and secondary), page 6 (preschool).

## **Chaplaincy**

The Timothée Christian School is part of the evangelical Protestant movement. It includes in its program various activities encouraging faith in God.

It may be that during the year, the teaching team detects in a child a particular point that requires prayer. In order to collaborate with the churches, parents will then be encouraged to make an appointment with the leader of the church to which they are attached.

However, a chaplain is available to the children at school to discuss and pray with them if they wish, on Monday mornings.

## **Internet / Laptops**

Students do not have access to the Internet on the school's computers without the presence of a teacher. Restrictive software such as "parental control" is installed on our devices.

Students coming to school with their mobile phone must leave it in a box provided for this purpose on arrival and pick it up at the end of the day.



# Regulation

## A. General

- Appropriate attire is required. Jogging pants or tracksuits are allowed for gymnastics classes only. A cap or hood is allowed during recess only.
- All electronic devices are forbidden in the school (mobile phones, smartphones, electronic games), under penalty of being confiscated.
- The school declines all responsibility in the event that valuables are exchanged, lost or broken by the students.

## B. Class Regulations

### 1. Discipline in the classroom:

- I am attentive: I do not chat, I do not disturb my neighbor.
- I raise my hand to speak.
- I am sitting comfortably in my chair.
- I tidy up my desk, I pick up the papers.
- I don't eat candy or chewing gum at school.

### 2. Work:

- I apply myself to do my job seriously and carefully.
- I ask the teacher for explanations if I haven't understood.
- I'm learning to work for myself: I don't copy, I don't breathe.
- I take care of the school equipment and furniture.
- I think about bringing all the stuff I need.
- I have the notebooks signed when the teacher asks for it.
- I send the requested documents to my parents.
- I learn my lessons at home and do all the homework.





### C. Recess Rules

1. Out of respect, I show kindness to my classmates and I respect the instructions of the supervisor, as well as his authority:

- I keep a respectful vocabulary (no insults, no bad words Mt 5:22).
- I try not to anger, annoy, provoke.
- I am respectful and encouraging (Eph 4:29).
- I play without pulling or tearing other people's clothes.
- I participate in activities with a positive attitude.

2. I want to bring peace and for that:

- I respond calmly and moderately to my peers (Phil 4:5) and inform the teacher if I cannot solve the problem.
- I ask forgiveness, if I do wrong, I have the courage to say:  
"I am wrong, please forgive me" (Eph 4:32).
- I seek to forgive the one who comes to me for forgiveness and I do not hold a grudge (Mt 18:21-22).

3. My games in the yard:

- I don't fight, I don't bring weapons or electronic games.
- I do not bring any immoral or unhealthy literature, nor illicit or dangerous objects.
- I don't take out multimedia equipment (laptop, etc.).
- I don't exclude a child from my games.

4. For my safety outside of school:

- I respect the boundaries of the park.
- I respect the place: I avoid walking in puddles, in mud, in flower beds and around shrubs.



- I respect the instructions of the supervisory staff.

#### **D. Accommodation Regulations**

To keep the building clean and tidy:

- I put on my slippers as soon as I arrive at school (preschool and primary).
- I put away my belongings (clothes, schoolbag, shoes, etc.).
- As soon as I enter the building, I move around the school calmly and quietly.
- I make sure that the school is clean.
- I throw my papers in the bins provided for this purpose.
- I flush the toilet, turn off the taps and turn off the toilet light.
- I don't touch equipment that doesn't belong to me.
- I ask the teacher's permission to bring personal items or animals.

#### **E. Rules of politeness**

I learn to behave well with others:

- I greet the people I meet.
- I am courteous.
- I thank you when I am given something.
- I express my refusal by saying "no thanks".
- I ask by saying "please".
- I answer when I am asked a question.
- I don't interrupt someone when they're speaking.
- I respect the teachers and I say "hello" and "goodbye" and not "hi".
- I greet my teacher at the beginning and end of the day.
- I ask to go to the bathroom.

For students in 7 P, 8 P and OC:

- I address the teachers.
- I get up at the beginning of class.
- I shake hands with my teachers when I arrive, at noon and at the end of the day.





## **F. Encouragement and Warnings**

Each teacher will ensure the application of this regulation in an encouraging state of mind. In the event of non-compliance, sanctions will be applied with the aim of ensuring that they are effective (overtime, detention and, in exceptional cases, temporary dismissal). In the event of significant disciplinary problems, parents will be notified.

The management will then make the appropriate decisions with them concerning the child. If there is no willingness to cooperate on the part of the parents and/or the student, a permanent expulsion may be considered.



## Rates and Other Fees

### Tuition and material costs

École Chrétienne Timothée charges school fees calculated as accurately as possible by parents. It does not benefit from any state subsidy.

As the monthly cost of tuition for a primary school student in Geneva is approximately CHF 1,250 per month, the school does not make any profit and its operation requires private donations.

We strongly encourage parents in need to look for sponsors in their entourage. If necessary, a scholarship application can be made, via the school, to various foundations. Any additional payment or donation is welcome.

- **The tuition is due over 12 months, from September to August inclusive. It is payable in advance on the 27th of each month for the following month (e.g. pay on 27 August for September), on the CCP N° 16-264207-7 (IBAN 65 0900 0000 1626 4207 7) with mention of your child's first and last name + purpose (schooling, parental contribution). We ask you to pay online or give a standing order to your bank or the post office.**

Tuition fees:            See page 21 (primary), page 22 (CO) and page 23 (PS).

Discounts are given based on the number of children enrolled at École Chrétienne Timothée per family.

- **An annual payment for the purchase of school materials is collected per child. It amounts to CHF 220 for primary and preschool pupils and CHF 300 for OC pupils. This amount must be paid no later than 30 June before the start of the school year.**
- **In the event of departure during the year or last-minute withdrawal at the beginning of the year, the amounts for the current month, as well as for the following three months, remain due, except in cases of force majeure (see school contract).**



- An additional sum may be requested in the event of the student's deduction in order to compensate the mobilized teacher.
- In the event of loss or damage to equipment, its replacement will be charged.

### Other Fees

During the school year, various activities can be organized by the school or by the teaching staff. A financial contribution is then requested from the parents.

- ECT T-shirt, all students, at the price of CHF 15.-, to be renewed during the school year (possibility to borrow them for special events).
- Fête de l'Escalade, all students, participation in the purchase of the pot for the class and the supplements to the soup (lunch) CHF 10.-.
- Sports day in Bern, 3 P to 11 CO, registration fees and participation in transport costs approx. CHF 60.-.
- Pool, ice rink or themed outings, travel expenses and entrance ticket.
- Class outings, camp: to be discussed with the class teachers.
- Study trip, 11 CO, approx. CHF 600.- payable in instalments. At the same time, bake sales or other activities are organized by the students.
- Days in common with other French-speaking Christian schools (10CO – 11CO).



As explained above (p. 19), the monthly cost of schooling for a primary school student in Geneva amounts to approximately CHF 1,250. The result is the following scale:

### INCOME CLASSES AND SCALE PRIMARY SCHOOL (in CHF)

(12 months per year)

	*Revenus nets (upper limit)	Monthly tuition <u>1st child</u>	Monthly tuition Rabais CHF 60.- <u>2nd child</u>	Monthly tuition Rabais CHF 140.- <u>from the 3rd child</u>
1.	160,001 and over	1'270.-	1'210.-	1'130.-
2.	150,001.- to 160,000.-	1'190.-	1'130.-	1'050.-
3.	140,001.- to 150,000.-	1'110.-	1'050.-	970.-
4.	130,000.- to 140,000.-	1'035.-	975.-	895.-
5.	120,001.- to 130,000.-	965.-	905.-	825.-
6.	110,001.- to 120,000.-	900.-	840.-	760.-
7.	100,001.- to 110,000.-	840.-	780.-	700.-
8.	90,001.- to 100,000.-	785.-	725.-	645.-
9.	80,001.- to 90,000.-	735.-	675.-	595.-
10.	70,001.- to 80,000.-	690.-	630.-	550.-
11.	70,000.- and less	650.-	590.-	510.-



### INCOME CLASSES AND ORIENTATION CYCLE SCALE (in CHF)

	*Revenus nets (upper limit)	Monthly tuition <u>1st child</u>	Monthly tuition Rabais CHF 60.- <u>2nd child</u>	Monthly tuition Rabais CHF 140.- <u>from the 3rd child</u>
1.	160,001 and over	1'360.-	1'300.-	1'220.-
2.	150,001.- to 160,000.-	1'280.-	1'220.-	1'140.-
3.	140,001.- to 150,000.-	1'200.-	1'140.-	1'060.-
4.	130,000.- to 140,000.-	1'125.-	1'065.-	985.-
5.	120,001.- to 130,000.-	1'055.-	995.-	915.-
6.	110,001.- to 120,000.-	990.-	930.-	850.-
7.	100,001.- to 110,000.-	930.-	870.-	790.-
8.	90,001.- to 100,000.-	875.-	815.-	735.-
9.	80,001.- to 90,000.-	825.-	765.-	685.-
10.	70,001.- to 80,000.-	780.-	720.-	640.-
11.	70,000.- and less	740.-	680.-	600.-

Examples for a family with three children, income from category 7. :

1) All children are in primary school

1st child 840.--

2nd child 780.--

3rd child 700.--

Monthly total 2,320.--

2) The 1st child is in middle school

1st child 930.--

2nd child 780.--

3rd child 700.--

Monthly total 2,410.--





\* Net income of both spouses, including family allowances, possibly other annuities (alimony, etc.). **Attach the latest tax return of all household income.** The school undertakes to treat these documents in complete confidentiality.



## INCOME CLASSES AND PRESCHOOL SCALE (in CHF)

	*Revenus nets (upper limit)	Monthly tuition <u>1st child</u>	Monthly tuition Rabais CHF 40.- <u>2nd child</u>	Monthly tuition Rabais CHF 90.- <u>from the 3rd child</u>
1.	160,001 and over	760.-	720.-	670.-
2.	150,001.- to 160,000.-	715.-	675.-	625.-
3.	140,001.- to 150,000.-	665.-	625.-	575.-
4.	130,000.- to 140,000.-	620.-	580.-	530.-
5.	120,001.- to 130,000.-	580.-	540.-	490.-
6.	110,001.- to 120,000.-	540.-	500.-	450.-
7.	100,001.- to 110,000.-	505.-	465.-	415.-
8.	90,001.- to 100,000.-	470.-	430.-	380.-
9.	80,001.- to 90,000.-	440.-	400.-	350.-
10.	70,001.- to 80,000.-	415.-	375.-	325.-
11.	70,000.- and less	390.-	350.-	300.-

Examples for a family with three children, income from category 7. :

### Example 1

1st child	840.-	primary
2nd child	780.-	primary
3rd child	415.-	preschool
Monthly total	2'035.-	

### Example 2

1st child	930.-	CO
2nd child	780.-	primary
3rd child	415.-	PS
Monthly total	2'125.-	



\* Net income of both spouses, including family allowances, possibly other annuities (alimony, etc.). **Attach the latest tax return of all household income.** The school undertakes to treat these documents in complete confidentiality.

## Notes:

1. **Any significant change in a family's financial situation, even during the year, must be reported** and will be subject to a readjustment of the tuition both in a negative and positive direction.
2. In the event of justified difficulty, contact the management (see contact details on p. 4).
3. In the event of regular non-payment of monthly tuition fees and if no arrangement can reasonably be negotiated, the school reserves the right not to continue the pupil's education and to have recourse, if necessary, to the debt collection office.



## How to register

1. Read the presentation file
2. Make an appointment to meet with the Directorate
3. Possibility of internship and possibly tests to be taken
4. Evaluation of the application by the School Committee for validation. The latter reserves the right not to justify its decision
5. When the application is validated, complete the registration file and arrange an appointment to finalize the admission
6. Pay the material fees (validation of registration)

We thank you for your interest and would be happy to answer any further questions.