



Prospectus
School Year 2026-2027



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Dear parents,

A new year is opening up before us with its questions, its unknowns, its hopes. As parents, the question arises of the choice of school for your child(ren).

For twenty-five years, École Chrétienne Timothée has had ambition and a solid hope for the coming generation:

- to transmit solid academic skills, through essential theory but also practical knowledge.
- to allow each child to grow in faith and also to develop a character formed in the image of Christ. The Bible says, "The fruit of the Spirit is: love, joy, peace, patience, kindness, kindness, faithfulness, gentleness, self-control." May these qualities develop in us and in our students.

We are delighted to welcome new families who are committed to this transmission of knowledge and values. What a difference this will make in our society!

We hope that you will join us in this process of education.

Best regards,

Anne Joly
Director



Year 2026-2027

<u>Address</u>	<u>Office hours</u>	<u>Accounting hours</u>
Timothée Christian School	Thursday and Friday	Tuesday and Friday
Ch. François-Lehmann 18A	8:00 am – 12:00 pm	2:00 pm - 5:30 pm
1218 Le Grand-Saconnex Geneva	or answering machine	
<u>Tel. +41 22 300 28 49</u>	Email : info@ecoletim.ch	Website : www.ecoletim.net

Administrative team

	Role	e-mail
Anne Joly	Director and school committee	ajoly@ecoletim.ch
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"A school committed to students destined to excellence"

Our values

- Living Faith
- Passion for the student
- Academic Excellence

Vision and mission of the school

The objectives of the establishment

The vision of education at École Chrétienne Timothée is based on the Bible, from which it draws its orientations, logic, coherence and values. We are also grateful for the beautiful legacy of the Reformation in the area of christian education.

We consider the following to be essential:

- the intellectual, academic and social development of the student
- the spiritual growth of the student

1. Identity formation

To this end, ECT seeks to:

- participate in the physical, psychological and spiritual development of the student
- highlight the child's specific qualities (faith, humility, spontaneity, curiosity, etc.)
- recognise each child's gifting
- help each child to know and appreciate themselves
- transmit the character of Christ

To this end, we implement the following means:

- sharing, prayer with teachers, Bible study, and development of listening skills
- teaching covering the physical, intellectual, artistic, and manual spheres
- pedagogy of encouragement
- teachers' teamwork
- collaboration with parents

2. Intellectual training

To this end, ECT seeks to:

- transmit solid academic knowledge (knowledge/know-how)
- help each student develop his or her intellectual potential to the maximum
- seek to know God through various activities
- prepare students for a successful integration into society
- integrate into the landscape of International Geneva

To this end, we implement the following means:

- monitoring of the official curriculum (Plan d'Etudes Romand, <https://portail.ciip.ch/per>)
- English courses from 1P and courses in another subject given in English from 3P onward (visual arts, crafts, physics, etc.)
- English in immersion from Preschool (PS) onward
- A "Stage Day" for students in year 9, 10, and 11 to experience an internship in a work environment once a year
- preparation of students for exams (cantonal tests, EVAFA, entry to Secondary II education through the "Test d'Admission" TEAD)
- development of critical thinking
- acquisition of working methods (personal organisation, etc.)
- pedagogy adapted to needs (individualisation, support, etc.)

3. Relational and social training

To this end, ECT seeks to:

- develop a child's relationship with God, respect for oneself, authority, others, creation
- encourage a spirit of service and responsibility
- develop a sense of belonging to a group (family, class, school, church, municipality, country)

To this end, we implement the following means:

- Regulations based on respect and love of one's neighbour

- Weekly Bible moments on Monday mornings and use of the Bible in the classroom
- School outings, camps
- Learning about solidarity and sharing
- Continuous schedule (meals eaten together)

This vision is inspired by the reflections carried out within the schools Instruire.ch (Association of Christian Schools of French-speaking Switzerland), AESPEF (Association of French-speaking Evangelical Protestant Schools), and ACSI (Association of Christian Schools International).

Admission

1. Age of admission

A. Preschool (PS)

Any child who is 3 years old or older on 31 August (the month of the start of the school year).

B. Elementary school

Any child who is 4 years old on 31 August before the start of the school year must be enrolled in public or private school.

Exemptions can be considered on request. Parents are then made aware of the fact that, if during the child's school career they decide to send him or her to a public school, the latter will in principle place him or her in the school year and the type of class that corresponds to his or her age.

A waiver must be signed, attesting to the knowledge of the conditions for possible admission to a public school.

C. Middle School - Cycle d'Orientation (CO)

ECT puts priority on students up to year 10. Admission of a student into year 11 remains an exception.

Timetables

The school is open from 8:00 a.m. with supervision by a teacher in the corridors.

Please respect the arrival and departure times throughout the year. The teacher is free to leave 5 minutes after the class unless there is an emergency call from the parents.

Parents can accompany children from preschool, 1P and 2P to their classroom. For older students, parents remain outside, except in the case of an appointment with a teacher.

Preschool

Reception until 9:00 am.

2 days a week (Tuesday and Friday).

1 to 4 P

Monday, Tuesday, Thursday and Friday from 8:25 am to 12:00 pm and from 1:00 pm to 3:30 pm.

For the 1 P and 2 P, reception until 9 am.

For the 1 P, possibility of a 1/2 day or a 3/4 day.

5 to 8 P

Monday, Tuesday, Thursday and Friday from **8:10 a.m.** to 12:00 p.m. and from 1:00 p.m. to **4:00 p.m.** No school on Wednesday mornings.

Younger siblings can be accommodated at extracurricular activities from 3:30 p.m. to 4:00 p.m., see next page.

Cycle d'Orientation (Middle school)

Monday, Tuesday, Thursday and Friday from 8:25 am to 12:05 pm and from 1:05 pm to 3:30 pm or 4:20 pm, depending on the day.

Wednesday morning from 8:25 am to 12:05 pm.

Lunch break

All students are taken care of during the lunch break, with the collaboration of qualified staff.

Delays

The child arriving late disrupts the class when it has already started and loses precious moments. It is therefore advisable to apologize to the teacher and briefly explain the reason. Repeated delays may be subject to detention.

Absences

In the event of an absence, even a very short one, it is imperative to provide the teacher with written proof bearing the child's first and last name, the date and the reason for the absence. Beyond 3 days, a medical certificate must be provided.

Request for special leave

Parents are asked to take their holidays during the official holiday weeks.

Requests for special leave must then be made **in writing** at least three weeks in advance, for leave that may not be more than one week. The student will be called upon to catch up at home for any missed work. During the dates of the cantonal common exams and the EVACOM / EVAFA, no leave can be granted.

It is recommended to wait for the school's response before making any travel arrangements.

Accompanied homework – Extracurricular

We offer extracurricular activities for grades 1 to 8 P, on Mondays, Tuesdays, Thursdays and Fridays.

Accompanied homework for 5 P to 8 P and middle school students is also organized on Mondays and Thursdays, or even more if there is a significant demand.

These services are subject to a fee, at a rate of CHF 8.- per day from 3:30 p.m. to 5:00 p.m. for extracurricular activities and CHF 10.- per day for accompanied homework.

For the little ones who have to wait for an older brother or sister until the end of their school day, a monthly fee of CHF 30 per family is required.

School calendar / days off

Back to school meeting for parents / teachers

Friday, August 14, 2026 at 7:30 pm

Back to school

Monday, August 17, 2026

Jeûne genevois

Thursday, September 10 and Friday, September 11, 2026

Autumn holidays

Monday, October 19 to Friday, October 23, 2026

Christmas and New Year holidays

Thursday, December 24, 2026 to Friday, January 8, 2027

February holidays

Monday, February 15 to Friday, February 19, 2027

Easter holidays

Friday, March 26 to Friday, April 9, 2027

Ascension Bridge

Thursday, May 6 and Friday, May 7, 2027

Pentecost

Monday May 17, 2027

Summer holidays

Monday June 28 to Friday 13 August 2027

Back to school 2027

Monday August 16, 2027

Parent/teacher meetings

About three parents' meetings are scheduled per year starting in October, usually on Monday evenings. These meetings are essential because they constitute a major opportunity for the transmission of the vision of Christian education and the ways in which the school and families collaborate. This is why the presence of at least one of the parents is essential. Depending on the theme, these meetings may be open to a wider audience.

On the other hand, two parent-teacher interviews are planned: the first before Christmas and the second in the middle of the school year.

It is also possible to request an appointment with the teacher or the director when you deem it necessary.

Parental collaboration

The operating principle of École Chrétienne Timothée is based on a **collaborative system**, which means that it involves families and their commitment to collaborate with the school.

This has a double purpose:

- 1) To allow families to participate actively in the life of the school.
- 2) To offer a school with a good level of services and more affordable tuition.

For this reason, it is requested that each family volunteer for at least **one hour per week** in a practical task of general interest proposed by the school committee. Otherwise, the family will pay the sum of CHF 80.-/month (in this case, to be specified on the payment slip: "parental contribution").

Health Information – Illness – Accidents

The school welcomes healthy children, able to participate in the life of the class and the activities offered.

A child can therefore be sent home if he or she has symptoms of illness or if he or she is febrile.

If a medication must be given during school time, parents must write the child's name on the container and explain its use to the teacher or middle school homeroom teacher.

Any childhood or contagious disease contracted by the child must be reported to the school. In terms of communicable or contagious diseases requiring temporary isolation, the school bases itself on the document of the Child and Youth Health Service.

If a child's health deteriorates at school, parents will be called upon to pick him up as soon as possible.

When the child returns, after an absence of more than 3 days, the parents must provide a medical certificate.

For minor accidents, the school has a school pharmacy with basic medicines that are only given when necessary by the teaching staff.

In the event of an emergency, in addition to the call to the parents, the educational team takes all the necessary measures to take care of the child, following the directives given by the school's referring doctor. The resulting costs, medical or otherwise, are the responsibility of the parents.

For children domiciled in France, we encourage you to check with your insurance company for coverage of possible hospitalization in Switzerland or coverage of costs such as ambulance, SOS doctors, etc.

A medical release form must be completed and signed in the registration form, pages 9 and 10 (primary and secondary), page 6 (preschool).

Chaplaincy

Ecole Chrétienne Timothée is part of the evangelical Protestant movement. It includes in its program various activities encouraging faith in God.

During the school year, the teaching team may determine that a child needs prayer. In order to collaborate with the churches, parents will then be encouraged to make an appointment with the leader of the church to which they are attached.

However, a chaplain is available to the children at school to discuss and pray with them if they wish, on Monday mornings.

Internet / Laptops

Students do not have access to the Internet on the school's computers without the presence of a teacher. Restrictive software such as "parental control" is installed on our devices.

Students coming to school with their mobile phone must leave it in a box provided for this purpose on arrival and pick it up at the end of the day.

Rules and Regulations

A. General

- Appropriate attire is required. Jogging pants or tracksuits are allowed for gymnastics classes only. A cap or hoodie is only allowed during recess.
- All electronic devices are forbidden in the school (mobile phones, smartphones, electronic games), under penalty of being confiscated.
- The school declines all responsibility in the event that valuables are exchanged, lost or broken by the students.

B. Class Regulations

1. Discipline in the classroom:

- I am attentive: I do not chat, I do not disturb my neighbor.
- I raise my hand to speak.
- I am sitting comfortably in my chair.
- I tidy up my desk, I pick up the papers.
- I don't eat candy or chew gum at school.

2. Work:

- I apply myself to do my work seriously and carefully.
- I ask the teacher for explanations if I haven't understood.
- I'm learning to work by myself: I do not copy, I do not cheat.
- I take care of the school equipment and furniture.
- I think about bringing all the coursework I need.
- I have the notebooks signed when the teacher asks for it.
- I send the requested documents to my parents.
- I study my lessons at home and do all the homework.

C. Recess Rules

1. Out of respect, I show kindness to my classmates and I respect the instructions of the supervisor, as well as their authority:

- I use respectful vocabulary (no insults, no bad words Mt 5:22).
- I try not to anger, annoy, provoke.
- I am respectful and encouraging (Eph 4:29).
- I play without pulling or tearing other people's clothes.
- I participate in activities with a positive attitude.

2. I want to bring peace and with that in mind:

- I respond calmly and moderately to my peers (Phil 4:5) and inform the teacher if I cannot solve the problem.
- I ask forgiveness, if I do wrong, I have the courage to say:
"I am wrong, please forgive me" (Eph 4:32).
- I seek to forgive the one who comes to me for forgiveness and I do not hold a grudge (Mt 18:21-22).

3. My games at recess:

- I do not fight, I do not bring weapons or electronic games.
- I do not bring any immoral or unhealthy literature, nor illicit or dangerous objects.
- I don't take out multimedia equipment (laptop, etc.).
- I don't exclude another child from my games.

4. For my safety outside of school:

- I respect the boundaries of the park.
- I respect the environment: I avoid walking in puddles, in mud, in flower beds and around shrubs.
- I respect the instructions of the supervisory staff.

D. Accommodation Regulations

To keep the building clean and tidy:

- I put on my slippers as soon as I arrive at school (preschool and primary).
- I put away my belongings (clothes, schoolbag, shoes, etc.).
- As soon as I enter the building, I move around the school calmly and quietly.
- I make sure that the school is clean.
- I throw my papers in the bins provided for this purpose.
- I flush the toilet, turn off the taps and turn off the toilet light.
- I don't touch equipment that doesn't belong to me.
- I ask the teacher's permission to bring personal items or animals.

E. Rules of politeness

I learn to behave well with others:

- I greet the people I meet.
- I am courteous.
- I say thank you when I am given something.
- I express my refusal by saying "no thank you".
- I ask by saying "please".
- I answer when I am asked a question.
- I don't interrupt someone when they're speaking.
- I respect the teachers and I say "hello" and "goodbye" and not "hi".
- I greet my teacher at the beginning and at the end of the day.
- I ask to go to the bathroom.

For students in 7 P, 8 P and middle school:

- I speak to the teachers politely.
- I get up at the beginning of class.
- I shake hands with my teachers when I arrive, at noon and at the end of the day.

F. Encouragement and Warnings

Each teacher will ensure the application of this regulation with an attitude of encouragement. In the event of non-compliance, sanctions will be applied with the aim of ensuring that they are effective (overtime, detention and, in exceptional cases, temporary dismissal). In the event of significant disciplinary problems, parents will be notified.

The management will then make the appropriate decisions concerning the child. If there is no willingness to cooperate on the part of the parents and/or the student, a permanent expulsion may be considered.

Rates and Other Fees

Tuition and material costs

École Chrétienne Timothée charges school fees calculated as accurately as possible according to a family's income. It does not benefit from any state subsidy.

As the monthly cost of tuition for a primary school student in Geneva is approximately CHF 1,250 per month, the school does not make any profit and its operation requires private donations.

We strongly encourage parents in need to look for sponsors. If necessary, a scholarship application can be made, via the school, to various foundations. Any additional payment or donation is welcome.

- **The tuition is due over 12 months, from September to August inclusive. It is payable in advance on the 27th of each month for the following month (e.g. pay on 27 August for September), on the CCP N° 16-264207-7 (IBAN 65 0900 0000 1626 4207 7) with mention of your child's first and last name + purpose (schooling, parental contribution). We ask you to pay online or to give a standing order to your bank.**

Tuition fees: See page 21 (primary), page 22 (CO) and page 23 (PS).

Discounts are given based on the number of children enrolled at École Chrétienne Timothée per family.

- **An annual payment for the purchase of school materials is collected per child. It amounts to CHF 220 for primary and preschool pupils and CHF 300 for middle school pupils. This amount must be paid no later than 30 June before the start of the school year.**
- **In the event of departure during the year or last-minute withdrawal at the beginning of the year, the amounts for the current month, as well as for the following three months, remain due, except in cases of force majeure (see school contract).**
- **An additional sum may be requested in the event of the student's dismissal in order to compensate the mobilised teacher.**
- **In the event of loss or damage to equipment, its replacement will be charged.**

Other Fees

During the school year, various activities may be organized by the school or by the teaching staff. A financial contribution is then requested from the parents.

- ECT T-shirt, all students, at the price of CHF 15.-, to be renewed during the school year (possibility to borrow them for special events).
- Fête de l'Escalade, all students, participation in the purchase of the pot for the class and the supplements to the soup (lunch) CHF 10.-.
- Sports day in Bern, 3 P to 11 CO, registration fees and participation in transport costs approx. CHF 60.-.
- Pool, ice rink or themed outings, travel expenses and entrance ticket.
- Class outings, camp: to be discussed with the class teachers.
- Study trip, 11 CO, approx. CHF 600.- payable in instalments. At the same time, bake sales or other activities are organized by the students.
- Joint science days with other French-speaking Christian schools (year 10 and 11).

As explained above (p. 19), the monthly cost of schooling for a primary school student in Geneva amounts to approximately CHF 1,250. The result is the following scale:

INCOME CLASSES AND SCALE PRIMARY SCHOOL (in CHF)

(12 months per year)

	*Revenus nets (upper limit)	Monthly tuition <u>1st child</u>	Monthly tuition deduction CHF 60.- <u>2nd child</u>	Monthly tuition deduction CHF 140.- <u>3rd child</u>
1.	160,001 and over	1'270.-	1'210.-	1'130.-
2.	150,001.- to 160,000.-	1'190.-	1'130.-	1'050.-
3.	140,001.- to 150,000.-	1'110.-	1'050.-	970.-
4.	130,000.- to 140,000.-	1'035.-	975.-	895.-
5.	120,001.- to 130,000.-	965.-	905.-	825.-
6.	110,001.- to 120,000.-	900.-	840.-	760.-
7.	100,001.- to 110,000.-	840.-	780.-	700.-
8.	90,001.- to 100,000.-	785.-	725.-	645.-
9.	80,001.- to 90,000.-	735.-	675.-	595.-
10.	70,001.- to 80,000.-	690.-	630.-	550.-
11.	70,000.- and less	650.-	590.-	510.-

INCOME CLASSES AND MIDDLE SCHOOL SCALE (in CHF)

	*Revenus nets (upper limit)	Monthly tuition <u>1st child</u>	Monthly tuition deduction CHF 60.- <u>2nd child</u>	Monthly tuition deduction CHF 140.- <u>3rd child</u>
1.	160,001 and over	1'360.-	1'300.-	1'220.-
2.	150,001.- to 160,000.-	1'280.-	1'220.-	1'140.-
3.	140,001.- to 150,000.-	1'200.-	1'140.-	1'060.-
4.	130,000.- to 140,000.-	1'125.-	1'065.-	985.-
5.	120,001.- to 130,000.-	1'055.-	995.-	915.-
6.	110,001.- to 120,000.-	990.-	930.-	850.-
7.	100,001.- to 110,000.-	930.-	870.-	790.-
8.	90,001.- to 100,000.-	875.-	815.-	735.-
9.	80,001.- to 90,000.-	825.-	765.-	685.-
10.	70,001.- to 80,000.-	780.-	720.-	640.-
11.	70,000.- and less	740.-	680.-	600.-

Example for a family with three children, income from category 7. :

<p>1) All children are in primary school</p> <p>1st child 840.--</p> <p>2nd child 780.--</p> <p><u>3rd child 700.--</u></p> <p>Monthly total 2,320.--</p>	<p>2) The 1st child is in middle school</p> <p>1st child 930.--</p> <p>2nd child 780.--</p> <p><u>3rd child 700.--</u></p> <p>Monthly total 2,410.--</p>
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* Net income of both spouses, including family allowances, possibly other annuities (alimony, etc.). **Attach the latest tax return of all household income.** The school undertakes to treat these documents in complete confidentiality.

INCOME CLASSES AND PRESCHOOL SCALE (in CHF)

	*Revenus nets (upper limit)	Monthly tuition <u>1st child</u>	Monthly tuition deduction CHF 40.- <u>2nd child</u>	Monthly tuition deduction CHF 90.- <u>3rd child</u>
1.	160,001 and over	760.-	720.-	670.-
2.	150,001.- to 160,000.-	715.-	675.-	625.-
3.	140,001.- to 150,000.-	665.-	625.-	575.-
4.	130,000.- to 140,000.-	620.-	580.-	530.-
5.	120,001.- to 130,000.-	580.-	540.-	490.-
6.	110,001.- to 120,000.-	540.-	500.-	450.-
7.	100,001.- to 110,000.-	505.-	465.-	415.-
8.	90,001.- to 100,000.-	470.-	430.-	380.-
9.	80,001.- to 90,000.-	440.-	400.-	350.-
10.	70,001.- to 80,000.-	415.-	375.-	325.-
11.	70,000.- and less	390.-	350.-	300.-

Examples for a family with three children, income from category 7. :

Example 1

1st child 840.- primary
 2nd child 780.- primary
 3rd child 415.- preschool
 Monthly total 2'035.-

Example 2

1st child 930.- CO
 2nd child 780.- primary
 3rd child 415.- PS
 Monthly total 2'125.-

* Net income of both spouses, including family allowances, possibly other annuities (alimony, etc.). **Attach the latest tax return of all household income.** The school undertakes to treat these documents in complete confidentiality.

Notes:

1. **Any significant change in a family's financial situation, even during the year, must be reported** and will be subject to a readjustment of the tuition whether negative or positive.
2. In the event of justified difficulty, contact the administrative team (see contact details on p. 4).
3. In the event of regular non-payment of monthly tuition fees and if no arrangement can reasonably be negotiated, the school reserves the right to terminate the pupil's education and to have recourse, if necessary, to the debt collection office.

How to register

1. Read the prospectus
2. Make an appointment to meet with the Director
3. Consider the possibility of an internship and tests to be taken
4. Submit the application to the School Committee for validation. The latter reserves the right to justify or not its decision.
5. When the application is validated, complete the registration file and arrange an appointment to finalize the admission
6. Pay the material fees (validation of registration)

We thank you for your interest and would be happy to answer any further questions.